



## Griffin Spalding Airport

"Your Aviation Gateway"

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### Minutes of Airport Authority Meeting 10 March, 2014 6:00PM

#### Attendees:

Cmr. Dick Morrow (C)	Cmr. Joanne Todd	Mr. Ron Alexander
Cmr. Bart Miller	Cmr. Raymond Ray	Mr. Carl Pruett
Mr. Larry Johnson	Mr. Brett Lavender	

#### Also in Attendance:

Mr. Kenny Smith (City Manager)  
Mr. William Wilson (County Manager)  
Mr. Robert Mohl (Airport Director)  
Mr. Alvin Huff (City of Griffin)  
Mr. Ray Lightner (Griffin Daily News)

#### **I. Call to Order:**

At 6:03PM with a quorum present the Chairman, Cmr. Morrow, called the meeting to order.

- II. Adopt Minutes:** The Chairman made a request to entertain a motion to accept the minutes from the Airport Authority Meeting held on 10 February 2014. Mr. Ron Alexander motioned to adopt the minutes, Mr. Larry Johnson seconded, the motion was approved (8-0).

- III. Audience Comments:** Mr. Clay Davis stated that he thinks the Board is doing good work.

#### **IV. Old Business:**

- a. Authority Insurance Coverage:** Mr. Pruett provided a brief overview of his research into Airport Operation & Officers Liability coverage. Mr. Pruett provided options with different coverage levels & pricing. Option two included 1 Million Dollar policies per occurrence and 1 million in aggregate. For an additional \$275.00 we could have a 1 Million Dollar policy and two million in aggregate. Mr. Pruett stated that the policies were reviewed by both City HR & City Risk Management and are satisfied with the coverage. Mr. Pruett motioned that we accept Option two provided by Millenium Insurance Company for \$2,959.00. Mr. Brett Lavender seconded. Cmr. Miller asked if we were sued for one million dollars would that be our limit. Mr. Pruett stated that in his discussion with Ms. Howard it was two one million dollar policies and in her experience it has rarely ever been used at its full amount. Mr. Larry Johnson asked us what this policy covers. Mr. Pruett stated that it was insurance that covered the Authority for decisions they make in good faith in their capacity as Authority Members. We have insurance that covers incidents and accidents during airfield operations in a separate policy. This is additional to cover this Boards actions. Following the discussion and in consultation with the City & County Managers it was agreed to go with the policy with the two million in aggregate. Mr. Pruett withdrew his original motion. Mr. Pruett then motioned to approve the one million dollar policy with two million in aggregate. Mr. Lavender seconded. The motion was approved 8-0. Mr. Pruett also informed the Board on his progress in gathering & reviewing resumes for Authority Legal Representation. Mr. Pruett provided the Board with copies of the resume's. Chairman Morrow directed the Board to review the qualifications and we will vote at our next meeting

- b. **Update Airport Budget Process:** Airport Director informed the Board that the budget process has begun with the City. The draft budget that the budget committee previously reviewed, has entered the City system and underwent its first City Finance dept. review.
- c. **CAP-B Ground Water Monitoring Update:** AD recapped our ground water monitoring program in accordance with our EPD CAP-B Amendment regarding our UST Program. EPD has directed GSA to undergo one more round of passive monitoring due to the high water table the results of the last monitoring events were inconclusive.

**V. New Business:**

- a. **Kiwanis / Walking Park & Sheriff's Dept. Lease Amendments:** AD informed the board that he had request a review by the City Attorney and is awaiting his response.
- b. **Civil Air Patrol Open House:** AD informed the Board that the CAP have decided to move their event to August. More to follow.
- c. **Airport Electronic Media:** AD provided a brief overview on the accessibility options that are provided so that the general public may review published data, presentations, updates, news and information regarding not only the new airport initiative but also current airport data. AD stated that he routinely monitors & updates the Airport's webpage, facebook page and email. AD stated that there is a lot of discussion about the airport on Facebook and he is attempting to correct mis-information when he finds it as well as updating everyone on new developments.
- d. **Airport Director Travel Request – GAA Workshop:** AD submitted travel request to the Board in order to attend the Georgia Airport's Association Workshop being held on 14 & 15 March, in Young Harris, Georgia (See Attached).

**VI. Report of Committees:**

- a. Budget & Finance – report provided in “Old Business”
- b. Legal & Insurance – report provided in “Old Business”
- c. Personnel – No Report at This Time
- d. Property & Assets – No Report at This Time

**VII. Airport Director's Report:** AD provided standard monthly data reports regarding airfield expenditures, revenues and trends for the month of February 2014 (see attached).

**VI. Authority Board Member Comments:** None

**IX. Next Airport Authority Board Meeting :** 14 April, 2014 6PM  
**Location :** One Griffin Center

**X. Adjournment:** At 6:49 PM, the Chair entertained a motion to adjourn, **Cmr. Raymond Ray** motioned to adjourn & **Mr. Ron Alexander** seconded, the motion was unanimously passed, (8-0).

Respectfully Submitted:

Joanne Todd  
Secretary,  
Griffin-Spalding Airport Authority

