



"Your Aviation Gateway"

Griffin Spalding Airport

1035 South Hill Street
Griffin, GA 30224

www.cityofgriffin.com

Telephone (770) 227-2928
Fax (770) 229-2346

Minutes of Airport Authority Meeting

14 April, 2014
6:00PM

Attendees:

Cmr. Dick Morrow (C)	Mr. Ron Alexander (VC)	Cmr. Joanne Todd (SEC)
Cmr. Bart Miller	Cmr. Raymond Ray	Mr. Carl Pruett
Mr. Larry Johnson		

Also in Attendance:

Mr. Kenny Smith (City Manager)	Mr. William Wilson (County Manager)
Mr. Robert Mohl (Airport Director)	Mr. Alvin Huff (City of Griffin)
Mr. Ray Lightner (Griffin Daily News)	

I. Call to Order:

At 6:00PM with a quorum present the Chairman, Cmr. Morrow, called the meeting to order.

II. Adopt Minutes: The Chairman made a request to entertain a motion to accept the minutes from the Airport Authority Meeting held on 10 March 2014. Mr. Carl Pruett motioned to adopt the minutes, Mr. Ron Alexander seconded, the motion was approved (7-0).

III. Audience Comments: Mrs. Kathy Noble, (876 Musgrove Road, Griffin, Ga. 30223) a resident near the proposed new airport, voiced her support for the project.

IV. Old Business:

- a. Authority Insurance Coverage:** Mr. Carl Pruett updated the Board on new information he received from the Board's last meeting on 10 March. Mr. Pruett motioned to rescind the vote of 10 March, 2014, regarding the Authority Professional Liability Insurance Policy, which included ELPI with Millenium Insurance Company for \$3,200.00 and accepting the same policy without ELPI (the Authority is not required to provide as it is provided by the City of Griffin) for \$2,035.00. Cmr. Joanne Todd seconded and the motion was approved (7-0).
- b. Airport Legal Counsel:** The Board reviewed the proposals provided at the last Authority meeting. Mr. Pruett update on changes that were provided. Having reviewed the seven proposals Mr. Pruett motioned to accept Johnston, Bullard & Owen as the Authority's Legal Representative, Mr. Alexander seconded and the motion was approved (7-0).
- c. AIP – 30 Contract:** AD provide a brief update on the proposed AIP Contract submitted by FAA / GDOT for AIP-30 Obstruction Removal Phase II. This project will complete obstruction removal started off the approach end of Runway 14 and will initiate obstruction clearing off the approach end of Runway 32. The contract award is in the amount of \$65,079.00 coming from the FAA AIP Trust Fund, with an additional \$3,616.00 coming from GDOT Aviation and \$3,615.00 of Local Match split 50/50 (\$1,807.50 each) between the City & County, for a total Grant project amount of \$72,310.00. Cmr. Ray motioned to accept the agreement, Mr. Pruett seconded and the motion was approved (7-0).
- d. Airport Inspection Results:** AD provided a brief overview on the results of the current airport biennial inspection.
- e. McLendon Property Update:** AD informed the Board that the condemnation letter was filed with the court on March 28th, the owner now has 10 days to remove his property. Mr. McLendon has elected to oppose this in court.

- f. **County Board Meeting Re-cap:** Cmr. Morrow updated the Board on the presentation that was given at the request of the Spalding County Board of Commissioners. The data was thorough and provided the board with the latest on the options facing the City & County with regards to maintaining or moving the GS-Airport. The County Board voted to place the issue with the voters in November of this year. Cmr. Morrow & Ray reiterated the Board's responsibility in educating the public on the costs regarding the current and potential new airport.

V. New Business:

- a. **Baker Group (formerly LPA) Work Authorization 15:** AD presented the Board with the work authorization #15 for our consultants the Michael Baker Firm to execute grant AIP-30 Phase II Obstruction Removal in the amount NTE \$18,650.00. A motion to accept WA-15 was made by Cmr. Joanne Todd & seconded by Mr. Johnson, the motion was approved (7-0).
- b. **United Consulting Ground Water Monitoring Proposal:** AD provide a brief synopsis on the efforts and history of the ground water monitoring regarding the UST removal program being conducted on the FBO ramp. EPD indicated that they wanted to see one more round of active suction removal. Our consultants, United Consulting provide a proposal to conduct one more round consisting of two active suction events on three monitoring wells each over the next quarter. Evaluating the data & preparing the reports to EPD on our behalf for a total cost NTE \$6,025.00. Cmr. Ray made a motion to accept the proposal, Mr. Johnson seconded and the motion was approved (7-0).
- c. **Public Information Committee:** Cmr. Morrow updated the Board on the development of a sub-committee to ensure accurate & timely information is provided to educate the public on all the issues and costs regarding maintain the current and / or building a new airport. Mr. Prueff will chair the new committee along with Mr. Johnson and Cmr. Ray.

VI. Report of Committees:

- a. Budget & Finance – Budget process is under way, review by City has been conducted
- b. Legal & Insurance – Report given during “Old Business”.
- c. Personnel – AD Annual Evaluation to be conducted by next Authority meeting.
- d. Property & Assets – No report at this time

VII. Airport Director's Report: AD provided standard monthly data reports regarding airfield expenditures, revenues and trends for the month of March 2014 (see attached).

VIII. Authority Board Member Comments: Discussion regarding efforts of the Airport Information Committee will be providing facts and information and will not use budgeted money to encourage the public to vote one way or another.

IX. Next Airport Authority Board Meeting : 12 May, 2014 6PM
Location : One Griffin Center

X. Adjournment: At 7:46 PM, the Chair entertained a motion to adjourn, Cmr. Raymond Ray motioned to adjourn & Mr. Carl Prueff seconded, the motion was unanimously passed, (7-0).

Respectfully Submitted:

Joanne Todd
Secretary,
Griffin-Spalding Airport Authority

C:
Griffin-Spalding Airport Authority
Kenny Smith, City Manager
William Wilson, County Manager