



"Your Aviation Gateway"

## Griffin Spalding Airport

1035 South Hill Street  
Griffin, GA 30224

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### Minutes of Airport Authority Meeting 12 January, 2015 6:00PM

#### Attendees:

Cmr. Dick Morrow (C)  
Cmr. Bart Miller  
Mr. Larry Johnson

Mr. Ron Alexander (V)  
Cmr. Raymond Ray  
Mr. Louis Thacker

Cmr. Joanne Todd (S)  
Mr. Carl Pruett  
Mr. Brett Lavender

#### Also in Attendance:

Judge William Johnston (Authority Legal Counsel)  
Mr. Kenny (City Manager)  
Mr. Mike Reiter (Baker Consulting Group)  
Mr. Don Hawbaker (County Commissioner)  
Mr. Bill Camp  
Mr. Robert Mohl (Airport Director)

#### **I. Call to Order:**

At 6:00PM with a quorum present the Chairman Morrow called the meeting to order.

- II. Adopt Minutes:** Cmr. Joanne Todd motioned to amend the agenda to include Legal Counsel annual appointment to item III, Officer Elections, Mr. Brett Lavender seconded. The motion was unanimously approved (9-0). The Chairman requested a motion to accept the minutes from the Airport Authority Meeting held on 08 December 2014, Cmr. Raymond Ray motioned to accept the minutes, Mr. Larry Johnson seconded, the motion was approved (9-0).

#### **III. Officer Elections:**

**Chairman** – Mr. Dick Morrow was nominated to serve CY 2015 as Authority Chair, Cmr. Joanne Todd motioned to close nominations and elect Cmr. Morrow Authority Chair. Mr. Carl Pruett seconded the motion. The motion was unanimously approved (9-0).

**Vice Chairman** – Mr. Ron Alexander was nominated to serve CY 2015 as Vice Chairman, Cmr. Joanne Todd motioned to close nominations and elect Mr. Ron Alexander Vice Chairman. Mr. Larry Johnson seconded. The motion was unanimously approved (9-0).

**Secretary / Treasurer** – Cmr. Joanne Todd was nominated to serve CY 2015 as Secretary / Treasurer, Mr. Ron Alexander motioned to close nominations and elect Cmr. Joanne Todd Secretary / Treasurer. Mr. Carl Pruett seconded. The motion was unanimously approved (9-0).

**Legal Counsel** – Judge William Johnston was nominated to serve CY 2015 as Airport Authority Legal Counsel, Mr. Brett Lavender motioned to close nominations and appoint Judge Johnston Authority Legal Counsel. Mr. Larry Johnson seconded. The motion was unanimously approved (9-0).

#### IV. Audience Comments:

Mr. Lamar Jones spoke concerning the issue regarding the perception of many of the homeowners within the proposed area for the new airport who have put their lives on hold waiting to see what would happen. At first it looked like I would be in the buy-out area now it looks like I'm not. I could have sold my property years ago and moved. I am retired and I may not look it, but I can afford to build a new home somewhere else, but it will not be in Spalding County. If my home is not bought for the new airport, I'm leaving and taking my tax dollars with me.

Mr. Willy Cobb asked where he could find information and the map of the proposed new airport. Cmr. Morrow briefly showed Mr. Cobb where on the website he could find the information he is looking for and instructed him to get with AD Robert Mohl after the meeting to exchange contact information and explain in more detail how to locate the information.

#### V. Old Business:

- a. **Property Transfer Update:** Judge Johnston provided details regarding progress on the agreements to transfer airport property from the City of Griffin and Spalding County to the Airport Authority. Judge stated that the documents were approved by the City & County at their last respective board meetings. We now must itemize all the tools & equipment to be transferred. He said that the AD would later make contact with City motor-pool to get the titles to the airport vehicles.
- b. **Bond Underwriter Update:** Mr. Bill Camp briefed the board on the progress on preparing the bond resolution and Intergovernmental agreement to move the bonds forward.
- c. **Authority Board Appointment:** Cmr. Morrow stated that Mr. Alexander's post expired on the 31<sup>st</sup> of December. To date only Mr. Alexander's application for appointment has been received by the City. The City will make the appointment tomorrow evening at their regular meeting. Mr. Carl Pruett motioned, the Airport Authority formally recommends to the City Board of Commissioners that Mr. Ron Alexander be re-appointed. Mr. Larry Johnson seconded. The motion unanimously passed (8-0-1)
- d. **New Airport Update:** Cmr. Morrow asked Mr. Thacker to brief the board members that were not present at the staff workshop. Mr. Thacker briefed the details discussed, specifically the work to date regarding the land acquisition purchase phasing plan and other minor adjustments that will be made. These changes will be made and a formal map developed, occurring most likely in mid-March, 2015.

#### VI. New Business:

- a. **S.O.P. Spending Limits and Authorizations:**  
AD reported the airport is continuing to operate under city policies as it pertains to spending & authorization. Judge Johnston stated, now the Authority sets & administers the budget it is the one that should provide the authorizations and set spending limits. Cmr. Morrow tasked AD with preparing a spending S.O.P. for the authority to review & approve at its next meeting.
- b. **Adopt Interim (Current Airport) Lease Agreement:**  
Mr. Pruett briefed the board about its meeting last Friday (see L&I minutes attached). Mr. Lavender motioned to place a moratorium on any new construction and issuance of any new ground lease until we can develop an interim (current airport) ground lease designed with the information we have now that we have an approved project to build a new airport, Cmr. Ray seconded, the motion was unanimously approved (9-0).
- c. **Authorization Travel Request – GAA Workshop:**  
AD briefed the board that the GAA is holding its Spring Workshop in Atlanta during the Legislative Session. We will be meeting with our representatives to stress the importance of aviation transportation and infrastructure. It is an important and valuable opportunity and everyone is invited to attend. Mr. Lavender recommended that someone from the board should go. Cmr. Todd stated that she and Cmr. Morrow went last year and it is vital we get that message to them. AD stated that this will cost approximately \$450.00 and is a budgeted item. Cmr. Morrow motioned to approve the travel request, Mr. Lavender seconded, the motion was unanimously approved (9-0).

**VII. Report of Committees:**

- a. **Budget & Finance** – Mr. Alexander stated the fuel prices are dropping dramatically and will have an impact on the budget. AD reported that he is near completion of the draft budget but due to state requirement on sales tax reporting requires some additional lines on the revenue report.
- b. **Legal & Insurance** – See section IV. New Business. item b.
- c. **Personnel.** – No report at this time
- d. **Property & Assets** – No report at this time.
- e. **Marketing** – No report at this time.

**VIII. Airport Director's Report:** AD provided standard monthly data reports regarding airfield expenditures, revenues and trends for the month of December 2014. (see attached).

**IX. Authority Board Member Comments: -**

- Judge Johnston informed the board that he will review City Code of Ordinance Chapter 18 and see if it needs to be amended or rather adopt a set of Rules and Regulations that will serve in the interim.
- Cmr. Morrow stated that he needs to contact Cushman & Wakefield to find out the latest information on the current airport's status.
- Mr. Lavender reported on House Bill 5 being discussed in the state legislature, it provides for lawful use of unmanned aircraft and has provisions addressing prohibited & permissible uses of imagery obtained from uav's.

**X. Next Airport Authority Board Meeting : 09 February, 2015 6PM**  
**Location : One Griffin Center**

**XI. Adjournment:** At 6:31 PM, the Chair entertained a motion to adjourn, **Cmr. Raymond Ray** motioned to adjourn & **Cmr. Joanne Todd** seconded, the motion was unanimously passed, (8-0).

Respectfully Submitted:

Joanne Todd  
Secretary,  
Griffin-Spalding Airport Authority

C:  
Griffin-Spalding Airport Authority  
Kenny Smith, City Manager  
William Wilson, County Manager