



## Griffin Spalding Airport

"Your Aviation Gateway"

1035 South Hill Street  
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### Minutes of Airport Authority Meeting Regular Meeting 11 May, 2015 6:00PM

#### Attendees:

Cmr. Dick Morrow (C)  
Cmr. Bart Miller  
Mr. Louis Thacker

Mr. Ron Alexander (V)  
Mr. Carl Pruett  
Mr. Brett Lavender

Cmr. Joanne Todd (S)  
Mr. Larry Johnson

#### Also in Attendance:

Judge William Johnston (Authority Legal Counsel)  
Mr. Kenny Smith (City Manager)  
Mr. William Wilson (County Manager)  
Mr. Mike Reiter (Baker Consulting Group)  
Mr. Robert Mohl (Airport Director)

#### **I. Call to Order:**

At 6:00PM with a quorum present the Chairman Cmr. Dick Morrow called the meeting to order. Judge William Johnston requested that the Agenda be amended and that prior to adjourning the Board go into Executive Session to discuss land acquisition. Cmr. Joanne Todd motioned to amend the agenda and go into ES prior to adjournment to discuss land acquisition. Mr. Brett Lavender seconded. The motion was approved (8-0).

#### **II. Adopt Minutes:**

##### **a. 13 April, Regular Meeting:**

Motion: Mr. Larry Johnson 2<sup>nd</sup>: Mr. Ron Alexander (8-0)

#### **III. Audience Comments:** Mr. Willie Cobb requested information regarding where the location of the proposed flight path and how it will affect his house. Cmr. Morrow stated that it appears he is far enough away that his property will not be purchased, but instead an aviation easement will be purchased in order to keep the trees under the height restrictions, pending the FAA final approved airport Layout.

Ms. Heather Anderson of 195 Banks Road, wanted to know if renter / tenants that will be displaced need to wait to be moved as opposed to moving out themselves. Mr. Reiter stated that in order to receive relocation benefits, the owner or tenant occupant needs to reside in the home.

Mr. Tommy Hopkins asked if there was a planned entrance access road coming off of Jackson Road? Cmr. Morrow stated that there were no plans at this time to put in an entrance there. The main entrance will be off Wild Plum. AD stated that in the future if the North side is developed then a discussion about an access road coming off Jackson / Hwy 155 would be relevant.

#### **IV. Old Business:**

- a. New Airport Update – Staff Workshop Report:** Cmr. Morrow & Mr. Louis Thacker presented the proposed final layout map and provide some detail & highlights of the map including proposed terminal layout, RPZ & approaches, Sapelo Road diversion, land acquisition issues, FAA regulatory issues, a Supplemental Environmental Assessment for new layout, obstruction mapping, tenant relocation plan, hangar owners survey, utility alignments, relocations and the initiation of an ALP & form 7480 process. (see attached meeting agenda)
- b. Transition Plan:** Cmr. Morrow reviewed the map and discussed the proposed relocation phasing plan as well as explaining the proposed work authorization from Michael Baker regarding the business development plan and coming up with several options for our tenants to relocate them to the

new airport. Mr. Brett Lavender stated his agreement with this proposal as was recommended to the committee during their research as the preferred option for developing a complete business operating plan and transition of current tenants. Cmr. Morrow, this is not AIP eligible but is necessary to move forward and be fair to our existing tenants.

c. **Current Airfield Appraisal Discussion:** Item deferred TBD.

d. **DBE Plan:** Cmr. Morrow & AD reiterated the need and importance of the DBE plan as a local condition and FAA regulatory item requiring detailed record keeping and reporting. AD stated that the Work Authorization will be emailed to the Board prior to our next meeting for review and potential adoption.

V. **New Business:** - NONE

VI. **Report of Committees:**

a. **Budget & Finance:** Mr. Ron Alexander reported that the proposed budget request has now undergone two reviews at the city and has moved to the county for review.

b. **Legal & Insurance:** Mr. Carl Pruett stated that he will be bringing our Professional Liability Insurance Renewal from Millenium Insurance before the Board for approval at the next Airport Authority meeting. Additionally, Mr. Pruett stated that he and Mr. Lavender during their conversations with GDOT and other airport's, the need for the Business Plan and Transition Plan consultant was the unanimous recommendation and was what the L&I Committee was prepared to offer tonight.

c. **Personnel** – No Report at this Time

d. **Property & Assets** – No Report at this Time

e. **Marketing:** – Mr. Brett Lavender reported they have a teaser sample that will be presenting at a future date.

VII. **Airport Director's Report:** AD provided standard monthly data reports regarding airfield expenditures, revenues and trends for the month of April 2015. (see attached).

VIII. **Executive Session:** At 6:58 pm, Mr. Brett Lavender motioned to go into ES. Mr. Carl Pruett seconded. The motion was approved (8-0). At 7:15 pm, Cmr. Joanne Todd motioned to come out of ES and return to the regular meeting. Cmr. Bart Miller seconded. The motion was approved (8-0).

IX. **Authority Member Comments:** Cmr. Bart Miller asked that, now, after the realignment is Kennedy Road in or out? Cmr. Morrow stated that Kennedy Road is now out for parcel purchase, however avigation easements will need to be purchased on some of the Kennedy Road parcels. Judge Johnston stated the reason for the realignment was to remove any road or as much of the road as possible from the RPZ's as FAA and Homeland Security are tightening restrictions regarding RPZ compatible uses.

X. **Next Regular Airport Authority Board Meeting :** 08 June, 2015 6PM  
**Location :** One Griffin Center

XI. **Adjournment:** At 7:18 PM, Cmr. Joanne Todd motioned to adjourn. Cmr. Bart Miller seconded and the motion was unanimously approved (8-0).

Respectfully Submitted:

Joanne Todd  
Secretary,  
Griffin-Spalding Airport Authority

C:  
Griffin-Spalding Airport Authority  
Kenny Smith, City Manager  
William Wilson, County Manager