



## Griffin Spalding Airport

"Your Aviation Gateway"

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### Minutes of Airport Authority Meeting Regular Meeting 08 June, 2015 6:00PM

#### Attendees:

Cmr. Dick Morrow (C)  
Mr. Carl Pruet

Mr. Ron Alexander (V)  
Mr. Larry Johnson

Cmr. Joanne Todd (S)  
Mr. Louis Thacker

#### Also in Attendance:

Mr. Kenny Smith (City Manager)  
Mr. William Wilson (County Manager)  
Mr. Mike Van Wie (Michael Baker Consulting)  
Mr. Robert Mohl (Airport Director)

#### I. **Call to Order:**

At 6:00PM with a quorum present the Chairman Cmr. Dick Morrow called the meeting to order.

#### II. **Adopt Minutes:**

##### a. **11 May, Regular Meeting:**

Motion: Cmr. Joanne Todd 2<sup>nd</sup>: Mr. Ron Alexander (6-0)

#### III. **Audience Comments:**

Ms. Nancy Moore, 131 Kennedy Rd. Inquired about potential easements and air space use over Kennedy Rd. Cmr. Morrow informed her that aviation easements will be negotiated by the consultants resulting in a payment to the property owners based upon the final layout of the airport as determined by the obstruction survey that is underway now.

#### IV. **Old Business:**

- a. **New Airport Update – Staff Workshop Report:** Cmr. Morrow presented the proposed final layout map and provide some detail & highlights of the map including proposed terminal layout, RPZ & approaches, Sapelo Road diversion, land acquisition issues, FAA regulatory issues, a Supplemental Environmental Assessment for new layout, obstruction mapping, hangar owners survey, utility relocation & relocation study, zoning ordinances, pre-funded study reimbursements as well as the initiation of an ALP & form 7480 (4<sup>th</sup>). (see attached meeting agenda)
- b. **Business Planning Assistance Services Agreement:** AD introduced Mr. Mike Van Wie, former Airport Director of Dekalb-Peachtree Airport (PDK), now with Michael Baker Consulting Firm. AD stated that Michael Baker submitted at our request a proposal to assist airport authority & staff in developing new Rules & Regulations (Rules & Regs), Minimum Standards & Lease Agreements that are geared towards business and business airports rather than just aircraft storage. Additionally, we would also get his input in formulating several options regarding the transition and transition plans for the current airport tenants. Mr. Van Wie addressed the Authority, gave a brief description of his background and his 30+ years of experience. He outlined his tasks as directed by the agreement and that he'd be working closely with authority committees and airport staff. He will bring forward in future meetings several packages and options for the authority to approve & adopt. Mr. Ron Alexander motioned to approve the agreement with Michael Baker for Business & Planning Assistance Services as presented. Mr. Carl Pruet seconded. The motion was approved (6-0).

- c. **Authority Members Insurance Renewal:** Mr. Carl Pruett provided synopsis of Millenium of Griffin's proposal for "Public Officials Management & Employment Practices Liability" insurance coverage for GS Airport Authority Members. He stated that it is the same coverage as last year but the price has risen thirty two dollars. The cost is now \$2,067. up from \$2,035. last year. AD stated that is a FY 16 budgeted item. Mr. Carl Pruett motioned to approve the renewal of the insurance as presented. Mr. Larry Johnson seconded. The motion was approved (6-0).

**V. New Business:**

- a. **4<sup>th</sup> of July:** AD briefed the Authority on the plans and security for 4<sup>th</sup> of July activities to occur on the GS-Airport.
- b. **Consultant Selection:** Cmr. Morrow informed the board that the current agreement with LPA / Michael Baker has expired. GDOT insists we move forward with selecting a new one even though we are in the middle of our project. AD stated that the notice has gone to GDOT and has been approved. Cmr. Morrow requested that all committee chairs serve on the selection committee. It was agreed. AD stated that he will meet with city procurement to create a calendar and start developing the selection committee project books. He will email the committee and get available dates for a kick off meeting.

**VI. Report of Committees:**

- a. **Budget & Finance:** Mr. Alexander stated that the budget is being reviewed by the County, no questions as of yet. It is scheduled to be adopted at the City & County's June Board meeting.
- b. **Legal & Insurance:** – No Report at this Time
- c. **Personnel** – No Report at this Time
- d. **Property & Assets** – Mr. Thacker reported to the Authority that the current freeze on new leases may be placing an unnecessary burden on the any tenant that may need to sell their leasehold. Cmr. Morrow asked Mr. Van Wie has he examined the lease agreements yet. Mr. Van Wie stated that he believed that assigning the existing lease would be fair. But that issuing a new lease because the prospective buyer could not get financing, is not the Authority's problem. Mr. Thacker motioned to allow tenants to sell their current hangars but that no new lease agreement would be issued. Instead of a new lease, the Authority would approve the assignment of the current lease to the potential new tenant with the remaining time and provisions of the current lease to remain in effect. Cmr. Joanne Todd seconded. The motion was approved (6-0).
- e. **Marketing:** – Mr. Carl Pruett recapped his discussion with Mr. Hudson Hickman, a television producer who is working on a project in Tennessee, about ideas for disposition the current GS-Airport. Mr. Hickman met with Mr. Pruett and the AD Saturday the 16<sup>th</sup>, we gave him a tour and discussed potential uses for the airfield.

**VII. Airport Director's Report:** AD provided standard monthly data reports regarding airfield expenditures, revenues and trends for the month of May 2015. (see attached).

**VIII. Executive Session:** At 6:43 pm, Cmr. Joanne Todd motioned to go into ES. Mr. Ron Alexander seconded. The motion was approved (6-0). At 7:03 pm, Mr. Larry Johnson motioned to come out of ES and return to the regular meeting. Cmr. Joanne Todd seconded. The motion was approved (6-0).

**IX. Authority Member Comments:**

**X. Next Regular Airport Authority Board Meeting :** 13 July, 2015 6PM  
**Location :** One Griffin Center

**XI. Adjournment:** At 7:06 PM, Mr. Ron Alexander motioned to adjourn. Mr. Carl Pruett seconded and the motion was unanimously approved (6-0).

Respectfully Submitted:

Joanne Todd  
Secretary,  
Griffin-Spalding Airport Authority