



"Your Aviation Gateway"

## Griffin Spalding Airport

1035 South Hill Street  
Griffin, GA 30224

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### Minutes of Airport Authority Meeting Regular Meeting 09 November, 2015 6:00PM

#### Attendees:

Cmr. Dick Morrow (C)	Mr. Ron Alexander (VC)	Cmr. Joanne Todd (S/T)
Cmr. Bart Miller	Mr. Brett Lavender	Cmr. Raymond Ray
Mr. Carl Pruett	Mr. Larry Johnson	Mr. Louis Thacker

#### Also in Attendance:

Judge William Johnston (Airport Authority Legal Counsel)  
Mr. Kenny Smith (City Manager)  
Mr. Mike Reiter (Michael Baker Consulting)  
Mr. Robert Mohl (Airport Director)

#### **I. Call to Order:**

At 6:00PM with a quorum present the Chairman Cmr. Dick Morrow called the meeting to order.

#### **II. Adopt Minutes:**

##### **a. 12 October, Regular Meeting:**

Motion: Mr. Larry Johnson 2<sup>nd</sup>: Mr. Ron Alexander (9-0)

##### **b. 27 October, Legal & Insurance Committee Meeting:**

Motion: Mr. Brett Lavender 2<sup>nd</sup>: Mr. Carl Pruett (3-0)

#### **III. Audience Comments:** - None

#### **IV. Report of Committees:**

- a. Budget & Finance:** – Mr. Ron Alexander reported that he had received the budget calendar and that staff will begin its work on the new budget in accordance with the published timeline.
- b. Legal & Insurance:** – Mr. Carl Pruett reported that the committee has reviewed the draft documents and recommends approval of the Rules & Regs and Minimum Standards as presented.
- c. Personnel** – No Report at this Time
- d. Property & Assets** – Mr. Louis Thacker briefed the Authority on the recommended resolution regarding the airport property commonly referred to as the City Signage Parcel (Roses Triangle). Mr. Thacker also reported that the title paperwork regarding the transfer of ownership from the City to the Authority has been completed. Specifically, the title to vehicle 2210 -2014 Ford F250 Airport Utility Vehicle, 2229 - 2003 Dodge Dual Wheel Airport Utility Vehicle and vehicle 312 – 2013 Ford F250 Airport Quick Reaction Fire Suppression Truck.
- e. Marketing:** – Cmr. Morrow stated that the Airport Director is beginning work on the planning for a Realtors Day at the current airport to discuss strategies and ideas regarding the disposition of the current airfield.
- f. Tenant Issues:** – No Report at this Time

**V. Old Business:**

- a. **New Airport Update – Staff Workshop Report:** Cmr. Morrow provided an update regarding the issues discussed during the 3pm Workshop held earlier in the afternoon. Highlights included; refining the airport layout map, Phase I land acquisition issues, FAA regulatory issues, a Supplemental Environmental Assessment for the new alignment, additional obstruction mapping, tenant relocation policy, relocation of utility alignment, the approval of the submitted ALP & form 7480 process, and items regarding terminal area layout refinements, County approval of the new airport zoning ordinance, and the completed 5 year CIP submission (see attached meeting agenda).
- b. **Discuss / Adopt – Rules Regulations for NGSA:** Cmr. Raymond Ray motioned to accept the New Airport Rules and Regulations as presented. Mr. Carl Pruett seconded. The motion was unanimously passed (9-0).
- c. **Discuss / Adopt – Minimum Standards for NGSA:** Cmr. Raymond Ray motioned to accept the New Airport Minimum Standards as presented. Cmr. Joanne Todd seconded. The motion was unanimously passed (9-0).

**VI. New Business:**

- a. **Airport Authority Recommendation to City of Griffin BOC – to fill Expired Term for Mr. Brett Lavender.** Cmr. Morrow opened the floor to nominations. Cmr. Todd nominated Brett Lavender. No other nominations were made. Cmr. Morrow closed nominations. Mr. Ron Alexander motioned to recommend Mr. Brett Lavender as the Airport Authority’s nomination to the City of Griffin Board of Commissioners to fill the expired term ending 31 December, 2015 for a new six year term beginning 1 January 2016. Cmr. Todd seconded. The motion was unanimously approved (9-0).
- b. **Discuss / Adopt GS-Airport / City of Griffin Signage Parcel Agreement:** Mr. Louis Thacker motioned to accept the proposed intergovernmental agreement between the City and the Authority regarding the leasing of a small parcel within the property commonly referred to as the City Signage Parcel (Roses Triangle) as presented. Cmr. Raymond Ray seconded. The motion was unanimously passed (9-0) (see attached).

**VII. Airport Director’s Report:** AD provided standard monthly data reports regarding airfield expenditures, revenues and trends for the month ending 30 November 2015. (see attached).

**VIII. Authority Member Comments:** None

**IX. Next Regular Airport Authority Board Meeting :** 14 December, 2015 6PM  
**Location :** One Griffin Center

**X. Adjournment:** At 6:40 PM, Cmr. Raymond Ray motioned to adjourn. Cmr. Joanne Todd seconded. The motion was unanimously approved (9-0).

Respectfully Submitted:

Joanne Todd  
Secretary,  
Griffin-Spalding Airport Authority

Cc:  
Griffin-Spalding Airport Authority  
Kenny Smith, City Manager  
William Wilson, County Manager