



"Your Aviation Gateway"

Griffin Spalding Airport

1035 South Hill Street
Griffin, GA 30224

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Minutes of Airport Authority Meeting Regular Meeting 14 December, 2015 6:00PM

Attendees:

Cmr. Dick Morrow (C)
Cmr. Bart Miller
Mr. Carl Pruet

Mr. Ron Alexander (VC)
Mr. Brett Lavender
Mr. Larry Johnson

Cmr. Joanne Todd (S/T)
Cmr. Raymond Ray
Mr. Louis Thacker

Also in Attendance:

Judge William Johnston (Airport Authority Legal Counsel)
Mr. Kenny Smith (City Manager)
Mr. Mike Van Wie (Michael Baker Consulting)
Mr. Robert Mohl (Airport Director)

I. **Call to Order:**

At 6:00PM with a quorum present the Chairman Cmr. Dick Morrow called the meeting to order.

II. **Adopt Minutes: 09 November, Regular Meeting:** Motion: Cmr. Raymond Ray 2nd: Mr. Larry Johnson (9-0)

III. **Audience Comments:** - None

IV. **Report of Committees:**

- a. **Budget & Finance:** – Mr. Ron Alexander reported that AD has submitted staffing request budget form in accordance with the City's published calendar deadline of 11 December.
- b. **Legal & Insurance:** – No Report at this Time
- c. **Personnel** – No Report at this Time
- d. **Property & Assets** – Mr. Thacker reported the non-aviation land release request package for the walking track has been submitted to GDOT.
- e. **Marketing:** – Mr. Pruet detailed his conversation with a television development company that features actor James Earl Jones as its narrator is interested in both our new airport project and potentially assisting us in getting the word out about selling the current airport.
- f. **Tenant Issues:** – No Report at this Time

V. **Old Business:**

- a. **New Airport Update – Staff Workshop Report:** Cmr. Morrow provided an update regarding the issues discussed during the regularly scheduled GDOT workshop held earlier in the afternoon. Highlights included; refining the airport layout map, Supplemental Environmental Assessment for the new alignment, a tenant relocation policy, the relocation of utility alignment, the approval of the submitted ALP & form 7480 process, items regarding terminal area layout refinements, tower obstructions and possible relocation, as well as the completed 5 year CIP submission (see attached meeting agenda). Cmr. Morrow related to the Board that the FAA / GDOT has finally approved the Phase I Land Acquisition Plan and made a motion to approve Work Authorization 23 authorizing Michael Baker and associated sub-contractors (THC) to initiate the process. Mr. Ron Alexander seconded. The motion was unanimously approved (9-0).

VI. New Business:

- a. **Presentation: - Michael Baker, Lease & Rental Agreements.** Mr. Mike Van Wie presented initial draft concepts for new airport lease & rental agreements. He requested that the Legal & Insurance Committee as well as all Authority Members review and email him questions and concerns.
- b. **Air Operations: - Imaginary Surfaces & Zoning Video.** AD presented instructional video giving overview on airport surfaces and its relationship to zoning ordinance.
- c. **Drone / UAS Policy Discussion:** - AD briefed the Authority on the FAA's media efforts to educate the public on the use of drones near airports.
- d. **Property Custodian U.S. Air Force Museum Display Model:** - AD informed the Authority on issues regarding ownership changes with respect to the Air Force Model Display located at the Airport Road Park entrance. AD stated that the simplest "fix" to the issue is to request that the City and City Manager remain on the contract until such time as the Air Force Museum can issue a new agreement or the model is returned during the move to the new airport. The Chair instructed the AD to work with the City to remain the Custodial Entity as discussed.

VII. Airport Director's Report: AD provided standard monthly data reports regarding airfield expenditures, revenues and trends for the month ending 30 November 2015. (see attached).

VIII. Authority Member Comments: Cmr. Miller requested consideration of waiving the County Storm water charges for the new airport. Cmr. Morrow replied that we can look into it but does not feel the storm water regulations provide for that exemption.

IX. Next Regular Airport Authority Board Meeting : 11 January, 2016 6PM
Location : One Griffin Center

X. Adjournment: At 6:45 PM, Mr. Larry Johnson motioned to adjourn. Mr. Carl Pruett seconded. The motion was unanimously approved (9-0).

Respectfully Submitted:

Joanne Todd
Secretary,
Griffin-Spalding Airport Authority

Cc:
Griffin-Spalding Airport Authority
Kenny Smith, City Manager
William Wilson, County Manager