



Minutes of Airport Authority Meeting

12 June, 2017

6:00PM

Attendees:

Cmr. Dick Morrow (C)
Cmr. David Brock

Mr. Carl Pruett
Mr. Larry Johnson

Cmr. Bart Miller
Mr. Louis Thacker

Also in Attendance:

Judge William Johnston (Authority Legal Counsel)
Mr. Mike Reiter (Michael Baker Intl.)
Mr. Mike Van Wie (Michael Baker Intl.)
Mr. Lew Walker (GDOT)
Mr. Robert Mohl (Airport Director)

- I. **Call to Order:** At 6:02 PM, with a quorum present, the Chairman, called the meeting to order.
- II. **Adopt Minutes:** Cmr. David Brock motioned to accept the minutes of the Authority meeting held on the 10 April, 2017. Cmr. Bart Miller seconded and the minutes were approved (6-0).
- III. **Audience Comments:** None
- IV. **Report of Committees:**
 - a. **Budget & Finance** – Cmr. Brock reported that the City & County has accepted our budget submission and will be presented for formal adoption under new business this evening.
 - b. **Property & Assets** – No Report At This Time
 - c. **Personnel** – No Report At This Time
 - d. **Legal & Insurance** – Mr. Carl Pruett stated that it is that time of year again to renew our public officials liability policy and will be presented for formal adoption under new business this evening.
 - e. **Marketing** – No Report At This Time
 - f. **Tenant Issues** – No Report At This Time
- V. **Old Business:**
 - a. **New Airport Monthly Staff Workshop Update:** Cmr Morrow provided a brief summary regarding the staff update & workshop (see attached NGSA - 12 June 2017 agenda) held earlier in the afternoon to include reporting that State Representative David Knight attended the briefing. Additionally, the ALP matrix comments were reviewed and re-submitted to GDOT. We believe we have addressed all items adequately. Once the ALP is approved we will see significant progress on the movement and progress of the project. Further items discussed were the DBE participation plan & the GTC / GPC proposed corridor, as well as the supplemental environmental assessment and outstanding Task Orders for Demolition Phase 1, Obstruction Removal, and Phase 2 Land Acquisition, all of which have been submitted to GDOT for approval or comment.

- b. Phase 1 Land Acquisition Update:** Cmr. Morrow reported that of the 41 parcels in Phase 1, several are totally completed of which copies have been provided to GDOT. Others are completed yet the paperwork is in process moving through the courts being recorded. 2 additional owners have accepted offers and will be put in the pipeline for closure. Of the remaining (3) parcels, 1 on Sapelo Rd. and 1 on Banks Rd. we have initiated the condemnation process. One tentatively is still negotiating and we should have a resolution on it soon.

VI. New Business:

a. For Approval - Lease Assignment Request:

Mr. Carl Pruett motioned to approve the lease assignment request of Mr. Harr's hangar by Mr. Hinkle. Cmr. David Brock seconded the motion. The motion was approved (6-0).

b. For Approval - Insurance Renewal Request:

Mr. Carl Pruett motioned to approve the proposed Insurance Renewal submission provided by Millenium Insurance. Mr. Larry Johnson seconded the motion. The motion was approved (6-0).

c. For Discussion / Adoption - Market Current Airport Agreement:

Mr. Carl Pruett provided a proposal by a firm to provide marketing services for selling the current airport. He stated he would rather have time for the full board to review the proposal and be at the meeting for a full discussion before we act on any proposal. Mr. Pruett suggested we take no action until everyone has a chance to review and weigh in. No Action Taken

d. For Adoption - FY 2018 Airport Budget Submission:

Cmr. David Brock motioned to adopt the proposed fiscal year 2018 annual operating budget for the current airport. Mr. Larry Johnson seconded the motion. The motion was approved (6-0).

e. For Discussion - Standard Operating Procedures (Current Airport):

Cmr. Morrow & the Airport Director provided examples of SOP's that have been recommend by GDOT that we coalesce into an all-encompassing-policy-manual. Cmr. Morrow stated that we will be bringing policies forward for review and formal adoption into an airport SOP policy manual.

VII. Airport Director's Report: AD provided monthly airport statistical data report for April & May 2017. (see attached AD report).

VIII. Executive Session: (Land Acquisition - see attached affidavit)

Motion to suspend Regular Session and go into Executive Session:

Mr. Larry Johnson motioned to suspend the regular meeting and go into Executive Session for the purposes of discussing land acquisition. Cmr. Bart Miller seconded. The motion was approved (6-0).

Motion to exit Executive Session and return to Regular Session:

Mr. Carl Pruett motioned to exit Executive Session. Cmr. Bart Miller seconded. The motion was approved (6-0). Mr. Larry Johnson motioned to return to Regular Session. Mr. Cart Pruett seconded. The motion was approved (6-0).

Motion to Approve Executive Session Action Item:

Cmr. David Brock motioned to approve the land acquisition settlement negotiated with the owners of Parcel P-64 as presented in Executive Session. Mr. Carl Pruett seconded. The motion was approved (5-1).

Mr. Larry Johnson motioned to approve the land acquisition settlement negotiated with the owners of Parcel AF-16 as presented in Executive Session. Mr. Carl Pruett seconded. The motion was approved (6-0).

IX. Authority Board Member Comments: NONE

X. Next Airport Authority Board Meeting: **10 July, 2017 - 6PM**
One Griffin Center

XI. Adjournment: At 7:27 PM, the Chair entertained a motion to adjourn, Cmr. Bart Miller motioned to adjourn & Cmr. David Brock seconded, the motion was unanimously passed, (8-0).

Respectfully Submitted:

Dr. Randall Peters
Secretary,
Griffin-Spalding Airport Authority

Cc:
Griffin-Spalding Airport Authority
Kenny Smith, City Manager
William Wilson, County Manager