



## Minutes of Airport Authority Meeting

13 November, 2017

6:00PM

### Attendees:

Dr. Randall Peters(C)  
Cmr. Bart Miller  
Mr. Larry Johnson

Mr. Brett Lavender (VC)  
Cmr. David Brock  
Mr. Louis Thacker

Mr. Carl Pruett (Sec / Tres)  
Cmr. Dick Morrow  
Cmr. Raymond Ray

### Also in Attendance:

Mr. Mike Reiter (Michael Baker Intl.)  
Mr. Mike Van Wie (Michael Baker Intl.)  
Mr. Lew Walker (GDOT)  
Mr. Robert Mohl (Airport Director)

- I. **Call to Order:** At 6:00 PM, with a quorum present, the Chairman, called the meeting to order.
- II. **Amend the Agenda:** The Chairman Dr. Randall Peters asked for approval to amend the agenda to add Executive Session for the purposes of discussing both; **a.** Property Acquisition Issue and **b.** a Personnel Evaluation. Mr. Brett Lavender motioned to amend the agenda as requested. Mr. Carl Pruett seconded. The motion was approved (8-0).
- III. **Adopt Minutes:** Mr. Brett Lavender motioned to accept the minutes of the Authority meeting held on the 09 October, 2017. Mr. Larry Johnson seconded. The minutes were approved (9-0).
- IV. **Audience Comments:** None
- V. **Report of Committees:**
  - a. **Budget & Finance** – Cmr. David Brock reported that we have gotten word that the city is beginning its budget process and we'll be keeping the Authority apprised as we go along.
  - b. **Property & Assets** – No Report At This Time
  - c. **Personnel** – No Report At This Time
  - d. **Legal & Insurance** – No Report At This Time
  - e. **Marketing** – No Report At This Time
  - f. **Tenant Issues** – No Report At This Time
  - g. **Policies & Procedures** – Dr. Peters stated that he has provided two proposed change to the by-laws (see attached). 1. Establishing the formation of an Executive Committee, comprised of the Chair, Vice Chair and Sec-Treasurer to address actions & issues that arise in between meetings and then bring before the Authority as-a-whole for ratification. 2. That all board actions that concern or may subsequently concern reimbursement by the state or FAA are considered to have been approved "subject to approval by GDOT."
- VI. **Old Business:**
  - a. **New Airport & Land Acquisition Update - Staff Workshop Report:** Dr. Peters briefed the Authority that GDOT has informed him that the Authority's ALP has been approved and will be returned to us this coming Wednesday. Additionally discussed was the 18B Obstruction Survey that we are still awaiting GDOT to comment on as we are still waiting on the results from Georgia Power / Georgia Transmission of their proposed re-routing of the power transmission line utilities.

We have been informed to expect to hear from Ga. Transmission either late November or early December and from Ga. Power after the first of the year. In regards to the Supplemental Environmental Assessment, we are potentially going to look for another company that may be able to do it faster & cheaper. Land Acquisition & Relocation update -we are still waiting for the owner of AF-16 to accept the final check and close out that file. As for the two parcels going into condemnation, AF-44 & AF-23, we are waiting for our court dates to be established. We are now looking at phase 2 parcels. There are four parcels that were covered under the original EA and we are looking at ways to move that forward to meet our six million dollar requirement. If we can expedite the purchase of these next four parcels that may get us to where we need to be. Requests still pending at GDOT are Task Order 26 - Demolition Phase 1, Task Order 27 - Tower Obstructions and other "back-burner" items that we will be finding out more about those when the Chair meets with GDOT in the near future. In regards to the current airport, the McLendon Property acquisition for safety violations of the Object Free Area (OFA) finally went to court. The fair market offer we paid to the court was \$115K. The judgement came back at over \$400K. The Airport Director and the Consultants have completed the grant request package and have presented that package, in person, to Mr. Lew Walker just prior to the beginning of this meeting. Mr. Walker stated that he will present the package to GDOT when he meets with them on Wednesday.

- b. **Consider For Approval Amendment 2 to Task order 23:** Cmr. Morrow motioned to amend our previous month's approval of Amendment 2 to Task Order 23, to add the words "subject to GDOT's approval." Cmr. Raymond Ray seconded. The motion was approved (9-0).
- c. **Consider For Approval Amendment 2 to Task order 24:** Cmr. Morrow motioned to amend our previous month's approval of Amendment 2 to Task Order 24, to add the words "subject to GDOT's approval." Cmr. Raymond Ray seconded. The motion was approved (9-0).

## VII. New Business:

- a. **Consider For Approval Annual CIP Submission to GDOT:**

The Chair stated that our Airport Director and Michael Baker have worked to put together our annual submission of our 5 year Capital Improvement Plan (CIP) and are prepared to submit it by its due date of 30 November 2017, pending this board's approval. Cmr. Morrow motioned to approve the 5 Year CIP as presented and authorize its transmission to GDOT as required. Cmr. Ray seconded. The motion was approved (9-0).

- b. **AD Presentation from GAA Annual Conference:**

AD briefly detailed several items of interest discussed at this past Georgia Airports Association's annual conference, specifically keying on the possibility and costs of including a Customs & Board Patrol facility in our new airport plan. This effort has the potential to enhance our marketability in attracting investment and attract companies especially with those that do business outside the United States. Cmr. Morrow further commented that he attended this year's conference as well. He discovered numerous networking opportunities, learned about new emerging technologies and spoke with many vendors and suppliers. He found the experience to be very educational and highly encourages other board members, as these GAA seminars occur, to take the opportunity to attend.

## VIII. Airport Director's Report:

AD provided statistical information regarding airfield operations for month ending 31 October 2017 (see attached).

## IX. Authority Board Member Comments:

Mr. Carl Pruett announced his retirement from the Airport Authority effective the 31<sup>st</sup> of December 2017.

## X. Executive Session:

At 6:40 PM The Chair entertained a motion to suspend the regular meeting and go into executive session. Cmr. Raymond Ray motioned to go into executive session as discussed. Mr. Larry Johnson seconded. The motion was approved (9-0).

At 7:24 PM Cmr. Morrow motioned to come out of executive session and return to regular session. Mr. Carl Pruett seconded. The motion was approved (9-0).

There were no action items as a result of executive session.

**XI. Next Airport Authority Board Meeting: 11 December, 2017  
6PM  
One Griffin Center**

**XII. Adjournment:** At 7:25 PM, the Chair entertained a motion to adjourn, Cmr. Dick Morrow motioned to adjourn. Cmr. Bart Miller seconded. The motion was unanimously passed, (9-0).

Respectfully Submitted:

Mr. Carl Pruett  
Secretary / Treasurer,  
Griffin-Spalding Airport Authority

Cc:  
Griffin-Spalding Airport Authority  
Kenny Smith, City Manager  
William Wilson, County Manager