



**Minutes of
Airport Authority Meeting**
14 January, 2019
6:00PM

Attendees:

Dr. Randall Peters(C)
Cmr. Bart Miller
Cmr. Truman Tinsley

Mr. Brett Lavender (VC)
Dr. Nicole Jones

Mr. Brett Bell
Mr. Louis Thacker

Also in Attendance:

Ms. Stephannie Windham (Authority Legal Counsel)
Mr. William Wilson (County Manager)
Mr. Bob Stapleton (NGSRA Project Manager)
Mr. Brent Bracewell (Croy Consulting)
Mr. Robert Mohl (Airport Director)

Mr. Kenny Smith (City Manager)
Mr. Ray Lightner (Griffin Daily News)
Mr. Lew Walker (GDOT Project Manager)
Mr. Greg Teague (Croy Consulting)

I. Call to Order: At 6:00 PM, with a quorum present, the Chairman, called the meeting to order.

II. Officer Elections:

- a. Motion to open nominations for the position of Chairman of the Griffin-Spalding County Airport Authority.
1st. Nominees: Dr. Randal Peters (No other nominations) Cmr Bart Miller nominated Dr. Randy Peters. Mr. Brett Lavender motioned to close nominations and accept Dr. Peters by acclamation. Louis Thacker seconded. The motion was approved (7-0).
- b. Motion to open nominations for the position of Vice Chairman of the Griffin-Spalding County Airport Authority.
1st. Nominees: Mr. Brett Lavender (No other nominations) Cmr Bart Miller nominated Mr. Brett Lavender. Mr. Louis Thacker motioned to close nominations and accept Mr. Lavender by acclamation. Cmr. Truman Tinsley seconded. The motion was approved (7-0).
- c. Motion to open nominations for the position of Secretary / Treasurer of the Griffin-Spalding County Airport Authority.
1st. Nominees: Cmr David Brock (No other nominations) Cmr Bart Miller nominated Cmr. David Brock. Mr. Brett Lavender motioned to close nominations and accept Cmr. Brock by acclamation. Louis Thacker seconded. The motion was approved (7-0).
- d. Dr. Peters motioned to re-appoint Ms. Stephanie Windham as legal counsel of the Griffin-Spalding County Airport Authority. Cmr Bart Miller seconded. The motion was approved (7-0).

III. Adopt Minutes: Cmr. Truman Tinsley motioned to accept the minutes of the Authority meeting held on the 10th of December, 2018. Cmr. Bart Miller seconded. The minutes were approved (7-0).

IV. Audience Comments: None

V. Report of Committees: Dr. Peters announced Committee Chair Appointments

- a. **Budget & Finance: (Cmr. David Brock)** – No Report At This Time
- b. **Legal & Insurance: (Cmr. Don Hawbaker)** – No Report At This Time
- c. **Personnel: (Dr. Nicole Jones)** – No Report At This Time
- d. **Property & Assets: (Mr. Louis Thacker)** – No Report At This Time
- e. **Marketing: (Mr. Brett Bell)** – Mr. Brett Bell provide a brief update on the progress of the New Airport Authority website, stating that he would have our web designer provide a working demonstration at a future meeting.
- f. **Policies & Procedures: (Authority Chair)** – No Report At This Time
- g. **Executive Committee: (Authority Chair)** – No Report At This Time

VI. Old Business:

a. Project Manager, Construction NGSAs, Monthly Report – Bob Stapleton

Project Manager Bob Stapleton provided synopsis of the activities regarding the development of the replacement airport. Mr. Stapleton provided a project tracker summary detailing the different tasks that are underway (see attached).

1. **Consider for Approval Project Expenditures.** Mr. Stapleton presented project expenditures that he has reviewed and recommends approval (see attached list). Mr. Brett Lavender motioned to approve as presented. Mr. Brett Bell seconded. The motion was approved (7-0).
2. **Croy NGSAs Schedule Update:** Mr. Brent Bracewell of Croy Engineering provided synopsis of project activities of the past 30 days (see attached).

b. Airport Improvement Project Update (AIP XX), 6A2 – AD: AD provide monthly progress update on upcoming 6A2 AIP project. AD stated that he has scheduled a meeting with Croy personnel to provide site visit & tour and review initial design specifications.

VII. New Business:

a. Recognize Commissioner Raymond Ray & Mr. Larry Johnson for their service on the GS-Airport Authority: Mr. Larry Johnson accepted his service award and made remarks regarding his service and appreciation of the opportunity and recognition award. Cmr. Ray was unable to attend the meeting and will be presented his award at a later date.

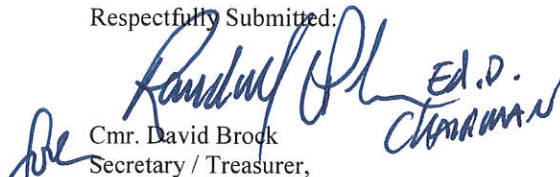
VIII. Airport Director's Report: AD provided an End of Month Summary for month ending 30 November 2018 (see attached).

IX. Authority Board Member Comments: None

X. Next Airport Authority Board Meeting: **11 February, 2019**
6PM
One Griffin Center

XI. Adjournment: At 6:48 PM, The Chair entertained a motion to adjourn. Cmr Bart Miller motioned to adjourn the meeting. Mr. Brett Bell seconded. The motion was approved (7-0).

Respectfully Submitted:


Cmr. David Brock
Secretary / Treasurer,
Griffin-Spalding Airport Authority

Cc:
Griffin-Spalding Airport Authority
Kenny Smith, City Manager
William Wilson, County Manager