

Griffin-Spalding County Airport Authority

1035 South Hill Street www.cityofgriffin.com Griffin, GA 30224 Telephone (770) 227-2928 Fax (770) 229-2346

Minutes of Airport Authority Meeting

09 December, 2019 6:00PM

Attendees:

Dr. Randall Peters(C)Mr. Brett Lavender (VC)Cmr. David Brock (Sec)Cmr. Bart MillerCmr. Don HawbakerMr. Louis Thacker

Cmr. Truman Tinsley

Also in Attendance:

Ms. Stephanie Windham (Authority Legal Counsel)
Mr. Kristopher Erwin (Croy Consulting)
Mr. Ray Lightner (Griffin Daily News)
Mr. Bob Stapleton (Project Manager)
Mr. Robert Mohl (6A2 Airport Director)

- **I. Call to Order:** At 6:00 PM, with a quorum present, the Chairman, called the meeting to order.
- **II. Adopt Minutes:** Cmr. Truman Tinsley motioned to accept the minutes of the Regular Authority meeting held on the 11th of November, 2019. Mr. Louis Thacker seconded. The minutes were approved (6-0).
- **III.** Audience Comments: None
- **IV.** Report of Committees:

Budget & Finance: – No Report At This Time e. Legal & Insurance: No Report At This Time Personnel: No Report At This Time Property & Assets: No Report At This Time b. Marketing: No Report At This Time **Policies & Procedures:** – No Report At This Time c. **Tenant Issues:** No Report At This Time h. Executive Committee: – No Report At This Time d.

V. Old Business:

a. Project Manager, Construction NGSA, Monthly Report - Bob Stapleton

1. **Expenditure Authorizations & Project Update:** Project Manager, Mr. Bob Stapleton provided a synopsis regarding a review of ongoing tasks as well as expenditures recommended for Board approval subject to the availability of funds (see attached). Mr. Brett Lavender motioned to approve the expenditures for November as presented subject to the availability of funds. Cmr. Truman Tinsley seconded. The motion was approved (7-0). Mr. Stapleton stated that he was in the process of researching the feasibility of timbering the parcels that the authority owns as a way to generate additional income. He will update as information comes available. The Project Manager concluded his report. Mr. Kristopher Erwin of Croy Engineering updated the Authority on issues; SHPO, GA. Power & GA Transmission, Clear Zones, ALP update, Land Release, Land Acquisition Phase II, contracts and scope & fee status all awaiting GDOT review and approvals.

b. Airport Improvement Project, Update (AIP-33), 6A2 - AD

1. NAVAIDS (Lights, REIL Replacement & PAPI Rehab): & Runway & Taxiway Restriping:

AD reported that of the three tasks in the current airport AIP project (AIP-33), all repair & replacement tasks have been completed. We (Croy and AD) met with GDOT earlier today on site to conduct inspection & discuss final payment applications. Additional work on the fuel farm, fuel tanks and other infrastructure is just underway. Fiber is now available to run our new credit card readers when we receive them next year as well as available to sell service to our tenants increasing their internet reliability & availability. Lastly we have our bi-annual GDOT airfield inspection in late February or early March. Cmr. Truman asked if the PAPI's have yet to be flight checked & certified. AD stated that GDOT is renegotiating its contract with the FAA and we are on a list of other state airports still awaiting FAA flight checks & inspections.

c. Property Acquisition & Closings Update: - Stephanie Windham

- 1. Ms. Stephanie Windham provided a synopsis of issues related to Land Acquisition(s) Phase 1: We are still awaiting the ok to pay final moving expenditures for AF-23 & AF-11-T, these are the last two payments remaining in Land Acquisition Phase I. Also we are awaiting a consent order settlement regarding AF-44 primarily due to the fact that we do not have an assigned judge in our circuit. There may be movement on this in the next week or two, they have been reviewing judges, currently on the 5th judge to be interviewed. The executed contracts for the sale of airport property to Kiwanis have been received from Kiwanis, they have been delivered to Croy and on their way to GDOT / FAA for land release approval.
- VI. New Business: None

VII. Airport Director's Report:

AD provided statistical data summary of expenditures, revenues and airport activity for month ending 30 November, of FY 2019 (see attached). A question was posed regarding fuel pricing advertising and establishment of the aviation fuel pricing. AD demonstrated the national database available to pilots to look up and compare fuel prices. Additionally, AD demonstrated the matrix the airport utilizes in establishing & setting of self-service & full-service aviation fuel pricing.

- **VIII. Authority Board Member Comments:** Many Board members provided "Merry Christmas, Happy Holidays" and the wishing of a Happy New Year for 2020.
- IX. Next Airport Authority Board Meeting: 13 January, 2020

6PM

One Griffin Center

X. Adjournment: At 6:35 PM, the Chair called for a motion to adjourn. Cmr. Don Hawbaker motioned to adjourn. Cmr. Truman Tinsley seconded. The motion was approved (7-0).

Respectfully Submitted:

Cmr. David Brock Secretary / Treasurer, Griffin-Spalding Airport Authority