

Griffin-Spalding County Airport Authority

1035 South Hill Street Griffin, GA 30224 www.cityofgriffin.com

Telephone (770) 227-2928 Fax (770) 229-2346

Minutes of Airport Authority Meeting 13 December, 2021 6:00PM

Attendees: Dr. Randall Peters Mr. Dennis Noll

Mr. Steve Wages (V) Mayor Doug Hollberg Cmr. Truman Tinsley Mr. Louis Thacker

Also in Attendance:

Ms. Stephanie Windham (Authority Legal Counsel) Mr. Bob Stapleton (NGSA Project Manager) Mr. Robert Mohl (Airport Director)

- I. Call to Order: At 6:00 PM, with a quorum present, the Chairman, called the meeting to order.
- **II. Adopt Minutes: Mr. Steve Wages** motioned to accept both the minutes of the Regular Authority Meeting held on the 08th of November 2021. **Mr. Louis Thacker** seconded the motion. The minutes were approved (5-0).
- **III.** Audience Comments: Mr. Patrick Kay, Director of Economic Development, provided a short briefing on the City's Business Development Booklet (see attached).

IV. Report of Committees:

Report of Committees.							
a.	Budget & Finance	_	No Report At This Time	e.	Legal & Insurance	_	No Report At This Time
b.	Personnel	_	No Report At This Time	f.	Property & Assets	_	No Report At This Time
c.	Marketing	-	No Report At This Time	g.	Tenant Issues	-	No Report At This Time
d.	Executive	_	No Report At This Time	h.	Policies & Procedures	_	No Report At This Time

V. Old Business:

- a. Project Manager, Construction NGSA, Update Bob Stapleton:
 - Project Tracker & Expenditures: PM reported on the work progress for the month ending 30 November 2021. PM presented a summary on expenditures (see attached) requesting approval for payment. Mayor Doug Hollberg motioned to approve the expenditures as presented. Mr. Wages seconded the motion. The motion was approved (6-0).

b. Airport Director, Current Airport Issues, 6A2: - Robert Mohl

- 1. **ARPA:** AD updated the Authority regarding the American Rescue Plan Act (ARPA) contract. He informed the Board that all documents, justifications, applications & contracts have been signed & delivered, 6A2 is now awaiting the check from GDOT. 6A2's allocation is in the amount of \$32,000.
- 2. Annual E-Verify Immigration Report: AD informed the Board that it is that time of year again and the AD & COG Finance will provide the requested data by the 31st of December deadline. The final report will be provided to the Authority during the 13 Dec Regular Meeting.
- **3. 6A2 Monthly Statistical Report:** AD provided statistical information regarding 6A2 operations for month ending 30 November 2021.

c. Legal Issues Update - Ms. Stephanie Windham (Airport Authority Legal Counsel):

Mr. Louis Thacker indicated that he had an issue he wished to discuss in Closed Session: Legal Counsel Ms. Windham, reiterated the procedure for placing "Closed Sessions" on or amending the agenda to allow for closed session during a regular meeting. Mayor Hollberg motioned to amend the agenda to put "Closed Session" on it. Mr. Dennis Noll seconded. The motion was approved (6-0). Mayor Hollberg motioned to suspend the regular meeting and go into "Closed Session" Mr. Wages seconded. The motion was approved (6-0). At the conclusion, Mayor Hollberg motioned to come out of "Closed Session" and resume the regular meeting. Mr. Noll seconded. The motion was approved (6-0). There were no action items voted upon (see attached affidavit).

VI. New Business:

1. A brief discussion as whether to begin the nomination process during the December meeting and vote in January of the new year. The Mayor indicated that it may be prudent to wait until the next meeting as all of the Authority Members were not present during the December meeting. It was agreed that nominations would wait until the January 2022 meeting.

VII. Authority Board Member Comments: None

VIII. Next Airport Authority Board Meeting:	13 December, 2021
	6PM
	One Griffin Center

IX. Adjournment: At 6:40 PM, the Chair called for a motion to adjourn. Mayor Hollberg motioned to adjourn. Cmr. Truman Tinsley seconded the motion. The motion was unanimously approved, (6-0).

Respectfully Submitted:

Cmr. Truman Tinsley Secretary / Treasurer, Griffin-Spalding Airport Authority

Cc: Griffin-Spalding Airport Authority Ms. Jessica O'Conner, City Manager Dr. Steve Ledbetter, County Manager