



**Minutes of
Airport Authority Meeting**

14 February, 2022

6:00PM

Attendees:

Dr. Randall Peters
Mr. Dennis Noll

Mr. Steve Wages (V)
Mayor Doug Hollberg

Cmr. Ryan Bowlden
Mr. Louis Thacker

Also in Attendance:

Ms. Stephanie Windham (Authority Legal Counsel)
Mr. Bob Stapleton (NGSA Project Manager)
Mr. Robert Mohl (Airport Director)

- I. **Call to Order:** At 6:00 PM, with a quorum present, the Chairman, called the meeting to order.
- II. **Officer Elections: Mayor Doug Hollberg** motioned to nominate the following to serve as the 2022 Griffin-Spalding County Airport Authority Officers; Dr. Randy Peters as Authority Chairman, Mr. Steve Wages as Vice Chairman & Commissioner Truman Tinsley as the Secretary / Treasurer, to further close nominations & accept by acclamation the afore mentioned nominees. **Mr. Dennis Noll** seconded. The motion was approved (6-0).
- III. **Adopt Minutes: Mayor Hollberg**, motioned to accept the minutes of the Regular Authority Meeting held on the 13th of December 2021. **Mr. Steve Wages** seconded the motion. The minutes were approved (6-0).
- IV. **Audience Comments:** None
- V. **Report of Committees:** None
- VI. **Old Business:**
 - a. **Project Manager, Construction NGSAs, Update – Bob Stapleton:**
 1. **Project Tracker & Expenditures:** PM reported on the work progress for the month ending 31 December 2021 & 31 January 2022. PM presented a summary on expenditures (see attached) requesting approval for payment. **Mayor Hollberg** motioned to approve the expenditures as presented for both months. **Mr. Wages** seconded the motion. The motion was approved (6-0).
 - b. **Airport Director, Current Airport Issues, 6A2: – Robert Mohl**
 1. **ARPA:** AD reported to the Authority that the ARPA check for \$32,000. has been received and the COG Finance Dept. has deposited the funds into the Airport Authority's account.
 2. **Surplus 1996 Ford Taurus (again).** AD reported that he had previously provided a form to surplus this vehicle at a previous Authority meeting in which the Authority approved the surplus action. It was subsequently discovered that the VIN number on the form was transcribed incorrectly and that this action is the remedy to correct the previously approved surplus vehicle. **Mayor Hollberg** motioned to approve the corrective action and proceed with surplussing the vehicle. **Mr. Wages** seconded. The motion was approved (6-0).
 3. **Request Approval to Purchase 2018 Jeep Wrangler:** AD synopsised the effort to acquire a replacement vehicle for the 1996 Ford Taurus. The search discovered a lack of available new vehicles due to the supply chain crisis. Several used vehicles we considered (see attached quote sheets), finally a 2018 Jeep Wrangler was submitted for consideration. Airport staff had COG Maintenance shop to look it over. They cleared the vehicle as sound. Airport Staff recommends approval. **Mayor Hollberg** motioned to approve the request. **Mr. Louis Thacker** seconded. The request to purchase was approved (6-0).
 4. **6A2 Budget Proposal:** AD reported that the annual budget process was underway. That at the COG is using a new software program and a detailed summary of the FY 2023 budget will be presented at the next Authority meeting.
 5. **6A2 Monthly Statistical Report:** AD provided statistical information regarding 6A2 operations for month ending 31 January 2022 (see attached).

c. Legal Issues Update - Ms. Stephanie Windham (Airport Authority Legal Counsel):

1. Lease Assignment Request: 149 Sky Harbor Way. A request by Mr. Brandon Rosier to sell his leasehold & assign the remainder of his lease to Mr. Josh Hoffman. Mr. Hoffman's father was in attendance & relayed to the Board their recent sale of an aircraft and search to purchase a new aircraft to be hangered at the 6A2 airport. Staff sees no reason to deny. Ms. Windham indicated that their paperwork has been reviewed and is in order. **Mayor Hollberg** motioned to approve the request as presented. **Mr. Wages** seconded. The motion was approved (5-1). Mr. Thacker voted not to approve and reiterated his position regarding non-aviation hangar usage at 6A2.

VII. New Business: None

VIII. Authority Board Member Comments: None

IX. Next Airport Authority Board Meeting: **14 March, 2022**
6PM
One Griffin Center

X. Adjournment: At 7:02 PM, the Chair called for a motion to adjourn. **Mayor Hollberg** motioned to adjourn. **Mr. Thacker** seconded the motion. The motion was unanimously approved, (6-0).

Respectfully Submitted:

Cmr. Truman Tinsley
Secretary / Treasurer,
Griffin-Spalding Airport Authority

Cc:
Griffin-Spalding Airport Authority
Ms. Jessica O'Conner, City Manager
Dr. Steve Ledbetter, County Manager